Sage Abra Benefits Enrollment

Save countless hours and piles of paperwork by moving benefits open enrollment online. Sage Abra Benefits Enrollment takes the powerful benefits management solution of Abra HR to the next level by empowering employees to make their own benefits elections through the Internet or intranet. Easy, step-by-step wizards guide administrators through the benefit plan set-up process, and walk employees through open enrollment. Abra Benefits Enrollment even includes year-round life events management that allows employees to update information such as marital status and dependents.

Abra Benefits Enrollment can provide invaluable cost and time savings for any organization. It saves paper and postage fees by eliminating the need for printed documents, and significantly reduces time delays due to manual processing by having employees enter their own benefit elections. It can even increase employee satisfaction by giving everyone full and detailed 24/7 access to benefit plans, and including links to providers who often answer key benefits questions on their Web sites. Finally, when combined with Abra HR, it provides a powerful, reliable, secure, and complete benefits management solution for any mid-sized organization.

From developing innovative products to providing award-winning customer support, Sage Software is dedicated to surpassing your expectations. Rest assured our software is supported by a nationwide network of Certified Business Partners who are your resource for implementation, training, service, and support. For more information about Abra Benefits Enrollment, please contact your local Sage Software Business Partner, call us toll free directly at 800-424-9392 or visit our Web site at www.sageabra.com.

BENEFITS

FLEXIBLE BENEFITS ELIGIBILITY CRITERIA
Select from an extensive list of benefit plan eligibility criteria, and allow employees to choose only from those plans that are applicable to them based on these criteria.

LIFE EVENTS MANAGEMENT
Employees can update marital status, dependents, dependent status, and more throughout the year as the result of events that impact their benefits.

MONITOR EPEN ENROLLMENT PROGRESS
Easily monitor the progress of employees in the open enrollment process, and send customizable reminder e-mails to employees.

BENEFIT PLAN INTEGRATION
Include URL links to benefit provider Web sites, and post company-specific plan documents for employees to review online.

EASE OF USE
No employee training required—uses familiar Internet browser technology and easy-to-use wizards to guide employees through the benefits open enrollment process..

ELECTION COMPARISON
During the enrollment process, employees can easily compare current benefit elections with alternative benefit plans.

AVAILABLE WITH:
Sage Abra HRMS v8 or higher
Sage Abra Suite- U.S. Edition

Empower employees to make their own benefit elections and life events changes via the Internet or intranet using easy, step-by-step wizards in Sage Abra Benefits Enrollment.

FEATURES

Flexible Project Creation and Set-Up

Set-up wizards in Abra Benefits Enrollment support multiple open enrollment projects, and guide administrators through the process of setting up benefit plan information, including open enrollment start and end dates, applicable companies, applicable organizational levels, dependent eligibility, and more. Employees can choose from benefit plans applicable to them during open enrollment, based on customizable criteria.

Automated Workflows

Powerful, fully automated workflow capabilities keep you up to date with all employee selections as they occur. Errors are automatically flagged, allowing administrators to request the employee make the appropriate changes.

Life Events Management

Employees can use Abra Benefits Enrollment as a self-service tool to quickly provide the HR department with life event updates. Employees and managers can add dependents, change marital status, update W-4 elections, change dependent status, and designate dependents as students 24/7.

Guided Enrollment Process

Sophisticated tools include step-by-step wizards that pilot employees through benefits enrollment. Wizards can easily be customized to meet the needs of your company's specific open enrollment process. Employees can easily choose plans based on automatic eligibility criteria, plus save their progress and return to it later. Completed selections can be authorized with digital signatures.

Benefit Plan Integration

Empower employees with instant access to online information, including company-specific plan documents, with a click of a mouse. Links to external Web sites can be added to for easy access to plan providers and more.

Election Comparisons

Employees can make informed decisions during open enrollment by comparing the costs and coverage of their current benefit elections with new plan offerings.

Integration to Abra HR and Abra Payroll

Changes made to benefit elections during the open enrollment period are automatically updated in Abra HR. When also installed with Abra Payroll, benefit deduction changes are also automatically updated with synchronized future start dates, eliminating hours of duplicate data entry.

24/7 Access

Abra Benefits Enrollment uses the familiar Microsoft Internet Explorer Web browser to have your employees up and running in no time. User interface requires no training, and 24/7 Web access provides employees with the flexibility to involve spouses at home in the decision making process.

Administrator Features

Comprehensive tools allow administrators to easily manage the entire open enrollment process. Customize reminder messages for employees who haven't finished enrolling in benefits, plus easily monitor the progress of each employee, quickly approve or reject benefit selections, and batch update approved benefit plan data changes to Abra HR.

Visit www.sageabra.com for a complete listing of Hardware and Software Requirements and Recommendations.

SAGE 360°

End-to-end solutions. Expert advice.
Ongoing support. That's Sage 360º.

Sage Software supports the needs, challenges, and dreams of 2.7 million small and mid-sized business customers in North America through easy-to-use, scalable and customizable software and services. Sage Software is a subsidiary of The Sage Group plc, a leading international supplier of business management software and services formed in 1981 and listed on the London Stock Exchange since 1989.

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