



SAGE ABRA

SAGE ABRA eRECRUITER

PUBLIC CAREER CENTER

Create an online career center on your corporate Web site that allows applicants to search and apply for open positions.

INTERNAL CAREER CENTER

Abra eRecruiter allows employees to search and apply for jobs on an internal career center, as well as refer applicants for open requisitions.

JOB BOARD INTEGRATION

Quickly upload open requisitions to Monster.com.

SEARCH CAPABILITIES

Search applicants based on multiple criteria, including degree, position desired, major, and skills.

BUILT-IN WORKFLOW

Workflow features include resume routing, approvals, screening, interview routing, and applicant communications.

REQUISITION MANAGEMENT

Create new requisitions using templates or from scratch, route them to approvers for review, and post to the Web.

ONLINE APPLICATIONS AND SCREENING

Allow applicants to fill out applications on the Web, and ask requisition-specific qualifying questions.

Available with:

Sage Abra HRMS v8.1 or higher

ZSI Systems, Inc. Monday, October 19, 2005

About AWC | Logout Welcome, Nora Chin

Recruiting Tasks

- Open Requisitions (3)
- Applicants for Review (10)
- Approvals (2)
 - About AWC | Logout Welcome, Mary Johnson
- Interviews (1)

Date	Start	End	Topic	With	Host	Location	Status	Edit
10/23/2005	9:00 am	10:00 am	Phone Interview	John Brown	Cliff Burton	Conference Room	Open	
10/23/2005	11:00 am	12:30 pm	Interview	Debbie Myles	Cliff Burton	Conference Room	Open	
10/24/2005	9:30 am	10:30 am	Technical Interview	John Brown	Cliff Burton	Conference Room	Open	
10/25/2005	11:00 am	11:30 am	Interview	Todd Barner	Cliff Burton	Conference Room	Cancelled	
10/26/2005	2:30 pm	3:30 pm	Interview	Ann Austin	Tom Kelley	Conference Room	Open	

Notifications (1)

Manage applicants and requisitions better than ever before. Sage Abra eRecruiter is designed with HR departments in mind, whether the recruiting function is performed by busy HR managers or dedicated recruiters. This 100% Web-based process-oriented system completely streamlines the recruitment process. Abra eRecruiter features comprehensive paperless workflows, role-driven functionality, and intuitive configuration that makes it easy to meet your unique needs. Abra eRecruiter automates applicant processing and routing with a customized career center on your company Web site. In addition, online applications, screening questions, integration to major job boards, and built-in workflow and e-mail communications allow recruiters, hiring managers, applicants, executives, and employees to manage the recruiting process.

With Abra eRecruiter, you'll fill open positions faster by maintaining a searchable applicant database and posting new requisitions immediately to your company Web site, cutting down on the time it takes to locate qualified applicants. Recruiters can review applicants from one organized page and route applicants to hiring managers to set up interviews. Additionally, role-based functionality provides everyone involved in the recruiting process with access to unique features based on their job function.

From developing innovative products to providing award-winning customer support, Sage software is dedicated to surpassing your expectations. Our software is supported by a nationwide network of Certified Business Partners who are your resource for implementation, training, service, and support. For more information about Sage Abra eRecruiter, please contact your Sage Software Business Partner, call us toll free directly at 800-424-9392 or visit our Web site at www.sageabra.com.



Sage Abra

eRecruiter

FEATURES

Public Career Center

Customize an online career center on your corporate Web site. Applicants can easily view open positions, submit resumes, and fill out applications from the career center, which are automatically routed to the appropriate recruiter for review.

Internal Career Center

Abra eRecruiter allows employees to access an internal career center to search and apply for open positions. Additionally, employees can easily refer applicants for open positions.

Integration to Job Boards

Now, you can widen your search for qualified candidates with a few clicks. In addition to easily posting jobs to your public career center, Abra eRecruiter integrates with Monster.com to give thousands of potential candidates access to your postings.

Resume Search Capabilities

Search the applicant database for a variety of criteria, including degree, major, referral source, position desired, and skills.

Easy Configuration

Customize the page displays of Abra eRecruiter with configuration functionality. Users can easily add custom text, and add links to custom Web pages.

Workflow and Resume Routing

A variety of workflows built into the system ensure a paperless recruiting process. Requisitions can be routed for approval via e-mail; approved requisitions are posted to the public career center; applicants are routed to recruiters for review; qualified applicants are routed to hiring managers for review, and more. Recruiters can monitor the progress of hiring managers in evaluating potential candidates, and each routing action is automatically updated in the database to provide an up-to-the-minute status and history of the requisition or applicant at any point in time. These workflow features allow recruiters and hiring managers to designate anyone, including executives and other managers, as approvers in the recruiting process.

Requisition Management

HR managers, managers and recruiters can easily create new job requisitions from scratch or using templates, and e-mail them to the designated approvers. When creating the requisition, the hiring manager enters all necessary approvers, who can approve or reject the requisition via e-mail. Once final approval has been received, the requisition is posted to the public career center.

Online Applications & Screening

Abra eRecruiter makes it simple for applicants to search open positions, submit resumes, and fill out applications online via the public or internal career centers. Additionally, requisition-specific screening questions ensure more qualified candidates by filtering applicants based on your specific criteria.

E-mail Communications

Facilitate e-mail communications between recruiters, hiring managers, and applicants when routing applicants and approving requisitions. Quickly create mass correspondence and generate offers to candidates. Abra eRecruiter even integrates with MS Outlook for convenient interview scheduling.